



Bruce K. Burns  
Superintendent  
1540 School Street  
Moraga, CA 94556  
T: (925) 377-4101  
F: (925) 376-6755  
bburns@moraga.k12.ca.us

August 14, 2020

**Sent: Via US Mail and email to [ctadmin@contracosta.courts.ca.gov](mailto:ctadmin@contracosta.courts.ca.gov)**

Anne N. Granlund, Foreperson  
Contra Costa County Civil Grand Jury  
725 Court Street  
P.O. Box 431  
Martinez, CA 94553-0091

**Re: Response to Grand Jury Report No. 2008, "Do Our Public Schools Have Adequate Emergency Supplies", dated June 10, 2020**

Dear Foreperson Granlund,

The Moraga Elementary School District (MSD) is in receipt of your letter dated June 10, 2020, whereby you requested specified Finding and Recommendation responses to Grand Jury Report No. 2008, "Do Our Public Schools Have Adequate Emergency Supplies". Responses follow.

Grand Jury Report No. 2008 Findings

1. (F1) The CA Education Code does not specific the type of supplies schools should maintain for emergencies.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

2. (F2) Each Contra Costa County (CCC) school district determines its own emergency preparedness plan (based on CA State Education Department guidelines), including the amount and type of emergency supplies to maintain at its schools.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

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3. (F3) The CCC Office of Education posts on its website a recommended list (minimum standard list) of emergency supplies for school districts.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

4. (F4) Some CCC school districts did not demonstrate that they maintain supplies in conformity with the CCC Office of Education minimum standard list.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

5. (F5) Some CCC school district fund purchasing and replenishment of emergency supplies through their annual budgets, but most school district in CCC fund them through parent or community donations.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

6. (F6) CCC school districts can apply for federal, state corporate or non-profit organization grants to help pay for the cost of acquiring and maintaining school emergency supplies.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

7. (F7) Each CCC school district has either a designated safety/resource office or a school administrator who fills the safety/resource officer role.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

8. (F8) There is no legal requirement that teachers renew their CPT and First Aid certification training after teachers initially obtain their teaching credential.

Response: Per the Grand Jury Report No. 2008, the MSD agrees with the finding.

Grand Jury Report No. 2008 Recommendations

1. (R1) Each CCC school district board should consider adopting the CCC Office of Education Emergency Supplies list (minimum standard list) for its schools and identifying funding sources to purchase the supplies, by December 31, 2020.

Response: The recommendation has been implemented. In addition to the CCC Office of Education Emergency Supplies list, the MSD has adopted a list incorporating supplies and equipment recommended by Safe Havens International (following a four day emergency preparedness assessment

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of all schools), ready.gov, Community Emergency Response Team managers, and local fire and police officials.

2. (R3) The CCC school district board should consider applying for federal, state, corporate, and non-profit organization grants to fund the acquisition of school emergency supplies, by June 30, 2021.

Response: The recommendation requires further analysis. Generally, all schools have a complete set of emergency preparedness supplies for three days. Annually, items that expired (food, for example) require replacement, which has been funded by Parent Teacher Associations (PTA's). This past spring, the Moraga Rotary Club contributed funds for Stop the Bleed kits and surveillance cameras. The MSD will consider applying for grants should district funds, service clubs or PTA donations not provide necessary funding to purchase new items or replenish existing.

3. (R4) Each CCC school district board should consider developing a plan to identify organizations that provide CPR and First Aid certification refresher training for district teachers, by December 31, 2020.

Response: The recommendation has been implemented. The MSD has a list of organizations and individuals to provide training and refresher training.

4. (R5) Each CCC school district board should consider developing a plan to identify funding, if necessary, to provide CPR and First Aid certification refresher training for its district teachers, by December 31, 2020.

Response: The recommendation has not been implemented, but will be implemented by June 30, 2021, and should schools reopen from COVID-19 closure.

Sincerely,



Bruce K. Burns  
Superintendent