

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF CONTRA COSTA  
Application for Civil Grand Jury 2023 - 2024**

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_  
(Street) (City) CA (State) (Zip)

Contact Information: \_\_\_\_\_  
(Home Phone) (Work Phone) (Cell Phone)

\_\_\_\_\_  
(Email) (Driver's License No.) (Date)

**LEGAL QUALIFICATIONS** (per Calif Penal Code 893)

Yes	No		Yes	No	
		I am a US Citizen and at least 18 years old.			I am presently serving as a trial juror in any court of this state.
		I have been a resident of Contra Costa County for one year immediately before being selected.			I have been discharged as a grand juror by any court of the State of California within the past year.
		I am in possession of my natural faculties, of ordinary intelligence, of sound judgment, and fair character.			I am presently serving as an elected public officer.
		I possess sufficient knowledge of the English language.			
		I have been convicted of malfeasance in office or any felony or other high crime. <u>DO NOT include:</u> Any adult conviction for which the record has been judicially ordered sealed, or expunged; Any juvenile offense records that have been statutorily eradicated (sealed per W&I 389 and PC 851.7, or PC 1203.45); Any misdemeanor conviction for which probation has been successfully completed/otherwise discharged and the case has been judicially dismissed pursuant to PC 1203.4; Any conviction for which the record has been destroyed pursuant to Health & Safety Code 11361.5(x); or Any arrest for which a pretrial diversion program has been successfully completed pursuant to PC 1000.5 and PC 1001.5. If you answered yes to the question above, please provide the Code Section violation, a brief description of the offense, the date of conviction, the jurisdiction where convicted and the final case disposition below.			
		<div style="border: 1px solid black; padding: 5px;">           Nature of the offence: _____            _____  <small>Year County Final Disposition</small> </div>			
		(Add pages as needed)			

Place of Residence by Contra Costa Supervisorial District:

District 1      District 2      District 3      District 4      District 5

Dated: \_\_\_\_\_  
(Please insert date signed)

Signature: \_\_\_\_\_  
(Please sign your name here)

**Shaded Area for Office Use Only**

Initial Candidate Selection:	<input type="checkbox"/> Rejected	<input type="checkbox"/> Accepted	Interview Date/Time: _____ / _____
Nomination:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Fingerprinting Appointment Date/Time: _____ / _____
Random Drawing:	No. Drawn: _____		

Last Name: \_\_\_\_\_

**Employment Status:** (You may attach a resume)

Presently Employed       Not Employed       Retired      If presently employed:

Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_  Full Time       Part Time

If you are employed, does your employer understand the nature of the duties of a Grand Juror and will *they* permit your participation as a juror, for the period that the grand jury shall be in session?      Yes  No

Are you or is any adult member of your immediate family or household employed by Contra Costa County, or any other public agency within the County, within the past three years       Yes  No

If Yes, please list their names and agencies.

Name	Relationship	Agency
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you or is any adult member of your immediate family or household related to, closely associated with, an employee of, or a volunteer for any elected or appointed public official?       Yes  No

If Yes, please explain.

Elected or Appointed Official	Relationship to you	Relationship to Agency or Official
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you ever sued a public agency, ever been sued, by a public agency, or have a pending action before or against a public agency, or are you presently contemplating any such suit?       Yes  No

If YES, please describe details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been suspended, disbarred, or removed from any public office or professions?       Yes  No

If YES, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Previous Grand Jury Service**

Have you previously served on a Grand Jury?       Yes  No

If YES, please state which court and dates: \_\_\_\_\_ (Court) \_\_\_\_\_ (Date)

Last Name: \_\_\_\_\_

**Educational Background**

Check the highest grade completed in school

High School				College				Post Graduate
<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/>

**Skills:**

Computer and Internet proficiency are necessary to participate in Grand Jury activities. Do you have the computer skills necessary to communicate with other jurors: using e-mail (including attaching documents or files) and file sharing services, conducting Internet-based research, setting up and conducting videoconferences, and preparing meeting minutes and reports?  Yes  No

Specifically, do you regularly use (indicate skill level 0 through 4 by clicking next to each item (see below):

Operating System:	<input type="checkbox"/> Windows	<input type="checkbox"/> Other:
File Sharing:	<input type="checkbox"/> SharePoint <input type="checkbox"/> OneDrive	<input type="checkbox"/> Other:
Internet Browser	<input type="checkbox"/> Edge <input type="checkbox"/> Chrome	<input type="checkbox"/> Other:
E-Mail:	<input type="checkbox"/> Outlook	<input type="checkbox"/> Other:
Word Processing:	<input type="checkbox"/> MS Word	<input type="checkbox"/> Other:
Spreadsheets:	<input type="checkbox"/> MS Excel	<input type="checkbox"/> Other:
Video Conf.	<input type="checkbox"/> Zoom	<input type="checkbox"/> Other:

Skill Levels:  5 Expert,  4 Proficient,  2 Occasional,  1 Beginner,  0 Haven't Used.

Please add additional information regarding your computer skills: \_\_\_\_\_

Please describe your experience and ability in these additional areas

Level	Skill	Level	Skill	Level	Skill
<input type="checkbox"/>	Report Writing	<input type="checkbox"/>	Gathering Facts	<input type="checkbox"/>	Working with a Group / Team
<input type="checkbox"/>	Editing	<input type="checkbox"/>	Data Analysis	<input type="checkbox"/>	Leading a Group / Team
<input type="checkbox"/>	Interviewing	<input type="checkbox"/>	Financial Analysis		

Skill Levels:  4 Expert,  3 Proficient,  2 Occasional,  1 Beginner,  0 Haven't Used.

List any additional areas of expertise you possess that may be helpful to the grand jury service. For example, accounting, planning, project analysis, etc.): \_\_\_\_\_

Pursuant to the Americans with Disabilities Act (ADA), the Superior Court of California, County of Contra Costa, does not discriminate against persons with disabilities. The Court will provide reasonable accommodations should you be selected for the grand jury.

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Last Name: \_\_\_\_\_

I understand that, if I am seated as a Grand Juror, I will be available to attend grand jury meetings and devote the required time to complete grand jury work for one year, from July through June. I further understand that, if my name is drawn as an alternate, I will remain available for one year to serve as a member of the grand jury.

I understand that a grand juror must attend required plenary meetings, be an active member on investigative committees, and participate in the investigation process (research, interviews, meeting notes, report writing/editing, etc.). These activities require an average of 20 to 30 hours a week. If selected I will be able to devote the required time and effort to the activities of the grand jury?  Yes  No

I understand that serving as a Grand Juror necessitates traveling to Martinez for meetings and traveling to other sites in the County for various purposes. However, many such meetings can be attended via "Zoom". Further explanation of prospective Grand Jurors can be found at [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury)

Do you currently have plans to be absent from Contra Costa County for longer than two continuous weeks from July 1, 2023 to June 30, 2024?  Yes  No

(If "yes", please give details)

I understand that my attendance is expected at the selection and swearing-in of the Contra Costa County Civil Grand Jury on one day during the first two weeks of June. Do you foresee a problem with this?  Yes  No

I understand that, if my name is drawn as a Grand Juror or as an alternate, I will be required to attend two weeks of grand jury training and orientation in June  Yes  No

I understand an investigation that will include a criminal record check will be conducted to help determine my eligibility to serve as a Grand Juror.  Yes  No

I understand that Grand Jurors are required to file "Statements of Economic Interests" which are Intended to disclose financial interests that may create conflicts of interests. These are not confidential. Further information available at [Form 700 \(ca.gov\)](http://Form 700 (ca.gov)). Are you willing to submit such a statement?  Yes  No

I affirm that the information provided in this questionnaire is true and correct to the best of my knowledge.

Dated: \_\_\_\_\_  
(Please insert date signed)

Signature: \_\_\_\_\_  
(Please sign your name here)

**MAILING ADDRESS**

Superior Court  
Attn: Grand Jury Office  
P.O. Box 431  
Martinez, CA 94553

**PERSONAL DELIVERY**

Superior Court  
Attn: Grand Jury Office  
725 Court Street – 4th Floor  
Martinez, CA 94553

**E-Mail:**

Attn: Grand Jury Office

**FOR COURT USE ONLY**

Qualified under PC 893 and PC 896?  Yes  No

Schedule interview with a Superior Court Judge?  Yes  No

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

**DEMOGRAPHIC QUESTIONNAIRE**

The Superior Court of California, County of Contra Costa, is asking that all Civil Grand Jury applicants complete this form in order to comply with California Rule of Court §10.625. This rule intends to facilitate the courts' continued efforts to achieve the goals stated in §10.50 of the Standards of Judicial Administration, which encourages courts to employ various methods of soliciting prospective candidates to serve on regular grand juries that reflect a representative cross section of the community they service. This rule is also intended to assist the courts in establishing a formal mechanism whereby they can monitor the extent to which they achieve the goal of seating representative regular grand juries. This information will have no effect upon your application.

**For statistical records, please mark appropriate boxes.**

Age Range; specifically:  18-25  26-34  35-44  45-54  55-64  65-74  75 and over

Gender:  Male  Female  Other (Please state): \_\_\_\_\_

Race or Ethnicity:  American Indian or Alaskan Native  
 Asian  Black or African American  
 Hispanic/Latino  Native Hawaiian or other Pacific Islander  
 White  Other (Please state): \_\_\_\_\_

Retired:  Yes  No Occupation: \_\_\_\_\_

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**Recruitment Research: Indicate how you learned about the opening.**

- |  |  |
|--|--|
| <input type="checkbox"/> Newspaper<br><i>Please Specify:</i> _____                     | <input type="checkbox"/> Internet Site<br><i>Please Specify:</i> _____                     |
| <input type="checkbox"/> From a Friend or Relative                                     | <input type="checkbox"/> Notice Mailed to Me by the Court                                  |
| <input type="checkbox"/> Other Journal or Publication<br><i>Please Specify:</i> _____  | <input type="checkbox"/> City/County/State Bulletin Boards<br><i>Please Specify:</i> _____ |
| <input type="checkbox"/> Social/Community Organization<br><i>Please Specify:</i> _____ | <input type="checkbox"/> Other<br><i>Please Specify:</i> _____                             |
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