



SUPERIOR COURT OF CALIFORNIA, COUNTY OF CONTRA COSTA

NOTICE RE UNAVAILABILITY OF REPORTING SERVICES

California Rules of Court 2.956(b) and (c)

EFFECTIVE JANUARY 1, 2014

Consistent with California Rule of Court 2.956(b), Govt. Code 70044, Local Rules 24 and the Court's Notice of Availability of Court Reporting Services, this is to advise parties with **LIMITED CIVIL, SMALL CLAIMS AND UNLAWFUL DETAINER** matters that court reporting services are not normally available for these hearings. ¹ :

Parties may hire their own Certified Shorthand Reporter, at their own cost, to create an official record of their court proceedings. The Court does not make referrals; you may contact an outside deposition or reporting firm to arrange for this service.

For contested trials, parties intending to provide their own court reporter must notify the department and all parties at least 3 business days in advance of their hearing date.

In accordance with California Rule of Court 2.950 and Local Rule 24, parties arranging for the services of an outside reporter shall direct the court reporter to contact the court reporter manager in advance at courtreportercontact@contracosta.courts.ca.gov to provide required contact information.

Parties procuring outside court reporters should obtain and read the court's written instructions packet (CV-300) on the protocols that must be followed, (available on our website, www.cc-courts.org/formpackets, which may be downloaded free of charge). The instruction packet is also available at the Contra Costa County Law Library (fee applies), or from the assigned department when not in session.

¹ No Reporter fee will be collected by the Court pursuant to Government Code Section 68086.