



SUPERIOR COURT OF CALIFORNIA, COUNTY OF CONTRA COSTA

NOTICE RE UNAVAILABILITY OF REPORTING SERVICES

EFFECTIVE JANUARY 1, 2014

Consistent with California Rules of Court, Rule 2.956(b) and (c), Govt. Code 70044, Local Court Rules 6 and 24, and the Court's Notice of Availability of Court Reporting Services:

Court reporters will not normally be available in PROBATE and ADOPTION cases:

Department 14 Hon. John Sugiyama

Department 15 Hon. Suzanne Fenstermacher,
(except Contested LPS and Contested Adoption Trials¹)

Parties may hire their own Certified Shorthand Reporter at their own cost to create an official record of their court proceedings². The Court does not make referrals to outside Reporters.

When hiring Pro Tempore Certified Shorthand Reporters, the parties must:

- Make their own arrangements³ (often available through a deposition or reporting firm)
- Pay all court reporter fees, including appearance and transcript fees
- Direct the outside court reporter to contact the court reporter manager before the hearing at: courtreportercontact@contracosta.courts.ca.gov to provide required contact information
- Get and read the court's requirements for use of private Reporters (CV-300):
 - Online www.cc-courts.org/formpackets
 - At the Contra Costa County Law Library (fee applies)
 - From the assigned department when court is not in session
- Instruct the court reporter to appear in court no later than 15 minutes before the start of the court calendar, and submit a fully executed original of Form CV-310 Stipulation and Order to Use Certified Shorthand Reporter Pro Tempore and Reporter Agreement (available in the court information packet)

¹ In accordance with Local Rule 24, the Court will provide court reporters in these two limited contexts, which shall be scheduled as needed by the assigned department, to be heard on the next available date in Department 15, Hon. Suzanne Fenstermacher.

² No Reporter fee will be collected by the Court pursuant to Government Code Section 68086.

³ In accordance with California Rules of Court, Rule 2.950 and Local Court Rule 24.