



# GRAND JURY QUESTIONNAIRE

(Please print or type)

## LEGAL QUALIFICATIONS

- |                              |                             |   |                              |                             |   |
|------------------------------|-----------------------------|---|------------------------------|-----------------------------|---|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | I am a US Citizen and at least 18 years old.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | I am presently serving on a trial jury.                       |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | I will have been a resident of Contra Costa County for at least one year by next July 1.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | I have been discharged as a grand juror within the past year. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | I am in possession of my natural faculties, of ordinary intelligence, of sound judgment, and fair character.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | I am presently serving as an elected public officer.          |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | I understand the spoken and written English language.   |                              |                             |   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Have you been convicted by any court of a criminal offense? DO NOT include: Any adult conviction for which the record has been judicially ordered sealed, or expunged; Any juvenile offense records that have been statutorily eradicated (sealed per W&I 389 and PC 851.7, or PC 1203.45); Any misdemeanor conviction for which probation has been successfully completed/otherwise discharged and the case has been judicially dismissed pursuant to PC 1203.4; Any conviction for which the record has been destroyed pursuant to Health & Safety Code 11361.5(x); or Any arrest for which a pretrial diversion program has been successfully completed pursuant to PC 1000.5 and PC 1001.5. |                              |                             |   |

If you answered yes to the question above, please provide the Code Section violation, a brief description of the offense, the date of conviction, the jurisdiction where convicted and the final case disposition below.

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**Employment Status**

Presently Employed \_\_\_\_\_ Not Employed \_\_\_\_\_ Retired \_\_\_\_\_ If presently employed:

Employer Name \_\_\_\_\_ Position \_\_\_\_\_

Date of Employment \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Previous Employer(s) in the past 5 years: (Attach additional pages if needed)

Name of Employer	Position Held	Date(s) of Employment
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_____	_____	_____
_____	_____	_____
_____	_____	_____

**Educational Background** (You may attach a resume)

Highest Grade Completed \_\_\_\_\_ Degree(s) Held \_\_\_\_\_

Other Significant Training \_\_\_\_\_

**Computer/Internet Experience**

Computer and Internet proficiency is necessary to participate in grand jury activities.

Proficient computer skills are necessary to communicate with other jurors, including the use of email, attaching documents/files, uploading/downloading files, file sharing, conducting Internet-based research, and preparing meeting notes and reports.

Are you proficient using Microsoft Office 365, Outlook, Word?  Yes  No

Please describe your computer skills, including using email and doing internet research: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Grand Jury Service**

Have you previously served on a Grand Jury?  Yes  No

If YES, please state where and dates: \_\_\_\_\_

Have you ever been suspended, disbarred, or removed from any public office or professions?  Yes  No

If YES, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Personal Information** (Attach additional pages if necessary)

1. Are you or is any adult member of your immediate family or household related to, an employee of, or a volunteer for any elected or appointed public official in your county?  Yes  No

If YES, please explain \_\_\_\_\_

2. Have you ever been employed by the County of Contra Costa?  Yes  No

If YES, Name of Agency \_\_\_\_\_ Employment Date(s) \_\_\_\_\_

3. Do you have a relative(s) employed by the County of Contra Costa?  Yes  No

If YES, Name of Relative(s) \_\_\_\_\_ Relationship \_\_\_\_\_

4. Have you held public office or been employed by a public agency?  Yes  No

If YES, please list all positions held: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Have you ever sued, or ever been sued by a public agency, have a pending action before or against a public agency, or are you presently contemplating any such suit?  Yes  No

If YES, please describe details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. Are you closely related to or closely associated with any elected official or public employee?

Yes  No

If YES, please describe details: \_\_\_\_\_

\_\_\_\_\_

7. Do you have any ability or experience in writing and editing?  Yes  No

If YES, please describe: \_\_\_\_\_

\_\_\_\_\_

8. Do you have any ability or experience in gathering facts and analyzing data?  Yes  No

If YES, please describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Do you have experience working in a group or as a member of a team?  Yes  No

If YES, please explain: \_\_\_\_\_

\_\_\_\_\_

10. Please summarize your community service: \_\_\_\_\_

\_\_\_\_\_



22. Do you currently have plans to be absent from Contra Costa County for longer than two consecutive weeks?  Yes  No

If YES, please give dates: \_\_\_\_\_

Pursuant to Penal Code Section 903.2, I understand an investigation that will include a criminal record check will be conducted to help determine my eligibility to serve as a Grand Juror. I further understand that if my name is drawn as a Grand Juror or as an alternate, I may be required to attend grand jury training (**June 22 - June 25 and June 29 – July 2**); if am seated as a Grand Juror, I will be available to attend grand jury meetings and devote the required time to complete grand jury work for one year, from July through June. I further understand that if my name is drawn as an alternate, I will remain available for one year to serve as a member of the grand jury if called upon.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: \_\_\_\_\_  
(Please insert date signed)

Signature \_\_\_\_\_  
(Please sign your name here)

NOTE: Serving as a Grand Juror necessitates traveling to Martinez for meetings and traveling to other sites in the County for various purposes. Further explanation of prospective Grand Jurors can be found at [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury)

**RETURN BY 5:00 P.M. MARCH 13, 2020**

MAILING ADDRESS:

Superior Court  
Attn: Grand Jury Office  
P.O. Box 431  
Martinez, CA 94553

PERSONAL DELIVERY:

Superior Court  
Attn: Grand Jury Office  
725 Court Street – 4th Floor  
Martinez, CA 94553

FOR COURT USE ONLY

Qualified under PC 893 and PC 896?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Schedule interview with a Superior Court Judge?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Dated: _____	Signature: _____ (Jury Commissioner)	

January

February

March

April

May

June

July

- January 6, 2020 Recruitment Begins

- March 13 Applications Due
- Applicant Orientation (Scheduled for the end of March )

- Interviews will be scheduled the week of March 30<sup>th</sup> and April 6<sup>th</sup>
- Live Scan (Fingerprint) Appointments scheduled for April 20– April 24

- Court Administration will monitor Live Scan Results and schedule reprinting appointments as needed

- June 12 2019/2020 Grand Jury Discharge and 2020/2021 Grand Jury Impanelment Ceremony
- June 22 - June 25 Orientation
- June 29 – July 2 Orientation Continued

- Dates TBD – California Grand Jury Association (CGJA) Training

# 2020-2021 CIVIL GRAND JURY RECRUITMENT & ORIENTATION

\*Schedule may be subject to change